

Briar Creek Borough  
January 27, 2021  
Work Session Minutes

The Work Session was called to order by Council President W. Bruce Michael.

Members of Council present were Ed Fenton, Emery Seeley, Mayor Harold Kershner, Jr., Council President W. Bruce Michael, E. James Seeley, David Kershner, and James Long. Jennifer Kulesza and Junior Council Lukas Knorr participated via telephone. Amy Evans and Carol Kieser as Secretary/Treasurer were also present.

The Zoning Officer, Solicitor, and Engineer were not in attendance.

No citizens were present.

Council received the minutes of the December 30, 2020 Work Session and the January 6, 2021 Meeting.

Motion by Ed Fenton/seconded James Seeley to hire Carol A. Kieser to replace Amy Evans as Secretary/Treasurer, with a two-year contract at \$21/hr, retroactive to January 25, 2021. Motion carried.

Council received a partial list of invoices to be paid. The reimbursement to Emery Seeley for the name plate will be paid at \$10.

Motion by Jennifer Kulesza/seconded Ed Fenton to pay James Seeley for one hour to perform traffic control. Motion carried.

The November 18 and December 9, 2020 BAJSA Minutes were presented to Council. James Seeley discussed the BAJSA EDU count by municipality.

The November 19, 2020 Berwick Area Swimming Pool Minutes were presented to Council, along with the resignation letter of Jennifer Kulesza from the Pool Board. Council will begin to look for a replacement.

Jennifer Kulesza reported that she contacted Larry Frace regarding the climbing wall at the pool and was told no permits are needed. Item will be addressed during 02/03/2021.

No citizens Issues/complaints.

#### Correspondence

USDA Grant Update – Amy Evans reported an email was received from Michelle Musser regarding the status of the grant. A draft document was prepared by Peters Consultants and she has not had a chance to review it. Waiting on two additional consultation and concurrence letters from two different tribal governments and no work can begin until the tribes respond to finalize the environmental report. Also, it is not in Peters contract to write the advertisement. Steve Kehoe is going to write up the advertisement and it will be the Borough's responsibility to advertise. Carol Kieser was directed to email Peters Consultant and ask for this documentation as soon as possible.

PA Dept. of L&I Audit Letter – Information to be presented and discussed by Larry Frace at 02/03/2021 Council Meeting.

Q4 2020 UCC Report – Information to be presented and discussed by Larry Frace at the 02/03/2021 Council Meeting.

Other Business

James Seeley submitted an article to Council from the Press Enterprise that DCNR is currently accepting applications for the Community Conservation Partnership Grant Program to fund recreation areas. Discussion was held to construct a pavilion for Prime Time. Jennifer Kulesza suggested a sign stating that "Borough is not responsible for stolen items". Motion by Ed Fenton/seconded Emery Seeley for James Long and James Seeley to get pavilion numbers and work with Carol Kieser to pursue the grant. Motion carried with all in favor.

Jim Long suggested the privacy fence should be grounded because it extends to the gas meter and office building.

Community Giving Foundation Grant - Jim Long reported a bid from Connor Electric was received, which does not include the gas line. Dent Plumbing will be contacted to get a proposal for the gas line. Amy Evans will assist Carol Kieser with the grant.

Jim Long reported tires and trash are being thrown over the bank on Rittenhouse Mill Road. Emery Seeley will contact Mike Winder to see if he is interested in cleaning up the area.

Bruce Michael suggested Carol Kieser send a letter to PA Aluminum to have their equipment, which are parked on the easement and blocking access to the manhole, moved so that BAJSA has access to the manhole at all times.

With no further business, the work session adjourned at 7:36PM.

Respectfully Submitted:

Carol A Kieser, Secretary  
Briar Creek Borough