

BRIAR CREEK BOROUGH
March 31, 2021
Work Session Minutes

The Work Session was called to order by Council President W. Bruce Michael.

Members of Council present were Mayor Harold Kershner Jr, W. Bruce Michael, Emery Seeley, James Seeley, David Kershner, and James Long. Absent: Ed Fenton, Jennifer Kulesza, and Junior Councilman Lucas Knorr. Carol Kieser, Secretary/Treasurer was also present.

No audience present.

Included in the packets for Council were minutes from the February 24, 2021 Work Session and the March 3, 2021 Council Meeting, list of invoices to be paid and the February 10, 2021 BAJSA Minutes.

Carol Kieser reported a check was received in payment for the sign, which was damaged from an auto accident on W. Rittenhouse Road.

Carol Kieser and David Kershner reported on contact with Sean Moll, Senator Gordner's office, regarding the Community Giving Foundation. This grant was submitted for the Generator Project. Mr. Moll contacted Holly Morrison, who is the CEO of the Community Giving Foundation. Ms. Morrison stated the pavilion project cannot be added onto the grant application, since the submit deadline has passed; however, the Council can decide which project they would like to fund thru the grant, if the grant is approved. A poll of Council members was taken and it was decided to fund the pavilion project. Genertor Project may be funded thru the American Rescue Plan.

Carol Kieser will continue to look for grants. Dave Kershner reported Gordner's office stated small grants under \$50,000 are not available.

Carol Kieser reported the Borough may received \$66,000 thru the American Rescue Plan, signed by President Biden. Carol Kieser attended two webinars thru PSAB and PSATS. PSAB is awaiting guidance from the US Treasury for the use of the funds. The US Treasury is charged with oversight of the Act.

CDBG Grant for Village Lane – Email from Michelle Musser, USDA, stated no response received from the environmental coordinator as the report is under review. Carol Kieser will email her and ask for an update for the April 7, 2021 Council Meeting, as this project has been under review for over two years now.

Paperwork to be signed by the Zoning Hearing Board was provided to Council for the Westside Ballroom Variance/Special Exception Hearing, which was held on March 25, 2021. Special Exception was granted with one condition: "Property is subject to the condition that any vehicular traffic be limited to one direction or "one way".

SEDA-COG proposal was presented to Council to setup the Borough's Website. Motion by Jim Seeley/seconded Dave Kershner to accept the proposal in the amount of \$640. Motion carried; no opposed.

McCracken Proposal for crack sealing on Ruckle Hill Road was presented. Motion by Emery Seeley/seconded Dave Kershner to accept proposal in the amount of \$7720. Motion carried, no opposed.

Emery Seeley reported Jim Seeley will take care of filling the holes at the Hess property and the Stroud property driveways on Ruckle Hill Road.

Bruce Michael reported on the trash and tires on Rittenhouse Mill Road. Emery Seeley reported Winder has been contacted to see if he interested in the job. Jim Seeley reported he will clean up the tires and take them to Shannon Tire to dispose of them.

Letter from Berwick Area United Way asking for a donation was presented. Motion by Emery Seeley/seconded Jim Long to donate \$50. Motion carried, no opposed.

Discussion was held regarding opening the Borough for Hall Rental. Tabled until July.

Council agreed to allow the Little League to use the Borough Building on May 22, 2021 for team picture day.

A request has been received from Cindy Connor to remain on the Zoning Hearing Board. Motion by Jim Long/seconded Jim Seeley to appoint Cindy Connor to the Zoning Hearing Board. Motion carried, no opposed.

Carol Kieser reported on a conversation with Ginny Crake, Berwick Area Pool Board. The pool board will submit the minutes and financial information starting next month. Discussion was held by Council regarding compensation for a person to sit on the pool board. Motion by Jim Seeley/seconded Jim Long to pay \$50/pool board meeting, not to exceed two per month, and mandatory that Borough representative provide the pool board minutes and give a report at either the Council work session or monthly Council meeting.

Correspondence:

A Thank You was received from Stuart Tank Memorial for the donation.

PSAB Annual Conference postponed to 2022. A virtual conference will be held June 7 & 8, 2021. Carol Kieser to attend.

Letter from Northumberland County Mosquito-borne Disease Control Program.

Page Three of Three
03/31/2021 Work Session Minutes
Briar Creek Borough

Letter from Gregory Dibble, Municipal Services Supervisor, was included in the packet.

New Business

Jim Long reported a ditch is being dug for the hot dog stand, located across from EPSCO. Refer to Larry Frace.

Emery Seeley requested two bus stop signs be placed at the curve for 152 W Rittenhouse Mill Road. Tabled until April 7, 2021 council meeting.

Jim Long reported on the junk yard at a trailer in the Mobile Home Park on Columbia Boulevard. Referred to Larry Frace.

No further business. Meeting was adjourned at 8:10PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough