

BRIAR CREEK BOROUGH
April 28, 2021
Work Session Minutes

The Work Session was called to order by Council President W. Bruce Michael.

Members of Council present were W. Bruce Michael, Emery Seeley, James Seeley, Ed Fenton, David Kershner and James Long. Secretary Carol Kieser also attended. Absent: Jennifer Kulesza, Mayor Harold Kershner, and Junior Councilman Lucas Knorr.

Audience: Tammy Trivelpiece, Berwick Area Pool Association.

Tammy Trivelpiece, Briar Creek Borough representative, reported on the Berwick Area Pool Association Meeting, held at 5:30 PM, April 8, 2021, at the Berwick Elks. The financial information was given. Under Old Business, the well pump, which was ordered two months ago, has still not been received. Other areas that need to be repaired and maintenance items were reported. Opening day is still questionable.

The carnival is scheduled for May 11-15, 2021 with the car show on May 15th. Other events scheduled are: Flick and Float-July 16th (rain date July 17th), Doggie Dip-September 7th; Adult Night August 7th (21 and over) BYOB, cost is \$10, and Triathlon is set for June 6th.

Included in the packets for Council were minutes from the March 21, 2021 Work Session and the April 7, 2021 Council Meeting, list of invoices to be paid, and the March 10 and March 30, 2021 special meeting BAJSA Minutes.

Public works hours for Emery Seeley were approved for payment.

No citizen issues or complaints were reported.

Old Business

Community Giving Foundation Grant-No decision has been received.

USDA Grant for Village Lane Project-Peters Consulting has completed the list of items which needed to be addressed in the environmental report. Environmental Report was emailed to Michelle Musser.

Berwick Area Pool Association-No decision was made on the yearly donation to the pool. Carol Kieser reported Attorney McDonald and Attorney Mihalik were contacted for documents. Each attorney had no records. Carol Kieser will continue to research and compile a file on any agreements or pledges for the pool. Carol Kieser was asked to contact DCNR for any documents they may have.

New Business:

Roof Replacement Project: Seven written proposals were solicited. Proposals were opened and recorded by Carol Kieser.

Creekside Construction	Metal-\$14,400	Shingle-\$14,400
Hillside Roofing	Metal-\$14,798	Shingle-\$18,837
The Amish Builders	Metal-\$15,700	Shingle-\$17,250
JA Conner	Metal-\$16,403	Shingle-\$14,282
Red's Roofing	Metal-No Response	Shingle-No Response
Marc Mas	Metal-No Response	Shingle-No Response

Tally of council members was taken for decision on metal or shingle roof replacement: Metal-Ed Fenton; Emery Seeley, Dave Kershner, Jim Seeley. Shingle-Jim Long stated he is not a fan of going over the existing roof and not knowing what condition the wood structure is in. Council decided to go with a metal roof.

Discussion was held regarding textured metal roofing. Hillside Roofing will provide textured metal roofing at the same price as painted roofing; however, Hillside Roofing proposal is \$398 higher than the lowest bidder. Carol Kieser will contact PSAB to verify the bidding guidelines and report at the May 5, 2021 council meeting.

A spreadsheet of other municipal fee schedules was presented to compare their fees with ours. Motion by Ed Fenton/seconded Dave Kershner to postpone any changes to the Briar Creek Fee Schedule until the May 5, 2021 council meeting. Motion carried, no opposed.

Quote from Koala Computers was presented to upgrade the office laptop for \$269 with a solid-state hard drive or replace the laptop for \$849 plus labor cost of \$120-\$150. Motion by Jim Seeley/seconded Jim Long to upgrade the office laptop for \$269. Motion carried, no opposed.

Motion by Jim Long/seconded Dave Kershner to adopt Resolution #3-2021 and amend the Zoning Fee Schedule to increase the Special Exception Fee to \$900. Motion carried, no opposed.

Motion by Dave Kershner/seconded Ed Fenton and passed by unanimous roll call vote to adopt Resolution #4-2021 to set \$50/meeting, up to two meetings a month, for any resident appointed as representative to the Berwick Area Swimming Pool Board. Motion carried by unanimous roll call vote.

Motion by Jim Seeley/seconded Emery Seeley to ratify the decision to donate \$50 to Prime Time at the request of Cindy Conner in lieu of her payment for attending the March 25, 2021 zoning hearing. Motion carried, no opposed.

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Ed Fenton reported on a proposed pole building to be constructed by Mike Bannon at 197 W. Rittenhouse Mill Road for commercial use; and after several attempts, has not been able to make contact with Larry Frace. Carol Kieser to contact Larry Frace and request a report from him at the May 5, 2021 council meeting regarding any permits and fees.

Emery Seeley reported an email was received from Salem Township regarding use of Briar Creek Borough roads to haul concrete and heavy equipment to build a new PPL substation. Carol Kieser reported no further information has been received concerning this project. Carol Kieser was requested to contact Peter's Consulting for a procedure and the cost to bond Park and W. Rittenhouse Mill Road to protect the Borough from extensive expense from any road damage resulting from this project.

No further business. Meeting was adjourned at 8:51PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough