

BRIAR CREEK BOROUGH
May 26, 2021
Work Session Minutes

An executive session was held at 6PM with Kelly O-Brien (BIDA) to discuss the status of the proposed sale of the Baran property to Encina for a plastic recycling center.

Work Session began at 6:45PM.

Members of Council present were W. Bruce Michael, Emery Seeley, James Seeley, Ed Fenton, David Kershner, and James Long. Secretary Carol Kieser also attended. Absent: Jennifer Kulesza, Mayor Harold Kershner, and Junior Councilman Lucas Knorr.

Audience: Tammy Trivelpiece, Berwick Area Pool Association.

Included in the packets for Council were minutes from the April 28, 2021 Work Session, the May 5, 2021 Council Meeting, and list of invoices to be paid.

Public works hours for James Seeley were presented for payment. Motion by Emery Seeley/seconded Ed Fenton to approve. Motion carried; no opposed.

The April 14, 2021 BAJSA Minutes and Briar Creek Borough list of delinquent accounts were submitted. Jim Seeley reported on approximately seven manholes, which need to be replaced, and the replacement of a 12" line. Cost will be split by Briar Creek Borough and Mifflinville sewer budgets.

No citizen issues or complaints were reported.

Tammy Trivelpiece, Briar Creek Borough representative, reported on the Berwick Area Pool Association Meeting, held on May 6, 2021, at the Berwick Elks. The financial information was given. Pool Association owes real estate transfer tax because the pool was not classified as a tax-exempt entity at the time the property was transferred to the pool association. Amount owed to the IRS is \$21,674.63 at an interest rate of 2.467%. A \$30 monthly payment is being made each month.

Old Business

Community Giving Foundation Grant – Decision to be announced on Thursday, May 27, 2021.

USDA Grant for Village Lane Project – An email was received from Michelle Musser and was forwarded to Peters Consulting with a list of changes which need to be made to the Environmental Report. Copy of the email was included in the work session packet.

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Ber-Vaughn Pool – Carol Kieser reported a letter has been sent to the Briar Creek Borough residents stating an opportunity for low-to-moderate income residents to apply for free season passes and swim lessons. Calls will be received by Betsy Rubio, Community Development Specialist of the Columbia County Redevelopment, on Monday, June 7 and Tuesday, June 8, 2021.

Jim Seeley reported the Redevelopment Authority will only take calls and fax or email information to Carol Kieser. Due to staffing needs the Redevelopment Authority will not be able to create the excel spreadsheet, which the Redevelopment Authority created in previous years, and is necessary for Briar Creek Borough to receive the grant money. Therefore, Jim Seeley made the Council aware that Carol Kieser will need to spend extra time in the office working on this project.

February 7, 2018 Council Minutes were read to clarify the date the yearly pool donation is to be made. Motion by Dave Kershner/seconded Ed Fenton to make the pool and library donation at the June 2, 2021 council meeting. Motion carried; no opposed. Jim Long to hand deliver the pool donation to Tammy Trivelpiece.

Office Security Camera – Discussion was held regarding the stray electrical wattage which was found on the ceiling grid, which caused the office security camera to fail. Mark Connor to repair.

Roof Replacement Project – Down payment was mailed to Hillside and project to be begin in June 2021.

New Business:

American Rescue Plan – One-half of funds to be received in June and a new checking account will need to be opened.

A proposal from Peters Consulting to perform the necessary work to bond Park and W. Rittenhouse Mill roads was presented. Motion by Jim Long/seconded Jim Seeley to hold off signing the proposal from Peters Consultant. Motion carried; no opposed.

Proposal from Wagner, Dreese, Elsasser & Associates was presented. Discussion was held regarding the exit audit to be performed due to the past secretary resigning from the secretary/treasurer position on January 29, 2021. Carol Kieser contacted Shelly Houk, PSAB, for guidance. Jim Seeley reported on an article that was published in the Borough magazine.

Quote from Bodner Sales/Service was presented to replace the office copier. Tabled until Bruce Michael provides information on the copiers they use at his workplace.

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Carol Kieser reported she has been receiving calls to rent the hall. Council held a discussion concerning the recent lifting of COVID restrictions. Unanimous decision was made to start renting the hall.

Correspondence

Information from Columbia County Redevelopment Authority announcing applications are being accepted for Blighted properties to be targeted for demolition or rehabilitation was presented. Information was forwarded to Larry Frace.

Jim Seeley reported a CD will be maturing on June 5, 2021. Carol Kieser presented a spreadsheet of area bank CD rates for Council's review. Motion by Ed Fenton/seconded Emery Seeley to transfer CD #6670 into a 9-month CD at First Keystone Community Bank.

No further business. Meeting was adjourned at 8:22PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough