

**BRIAR CREEK BOROUGH**  
**July 28, 2021**  
**WORK SESSION MINUTES**

Council President, W. Bruce Michael, called the meeting to order at 7PM.

Present: W. Bruce Michael, Ed Fenton, Emery Seeley, Larry Santora, David Kershner, and James Long. Other officials present were Secretary Carol Kieser. Absent: Mayor Harold Kershner, Jr and James Seeley

Citizens: Tammy Trivelpiece, Berwick Pool Association.

Tammy Trivelpiece presented and discussed the July 1, 2021 minutes from the Berwick Area Pool Association. Letters were sent to banks to refinance their loan. Two new members were voted in: Lisa Hart and Noah Long. A BYOB adult night is being planned with preregistration required. Concerns were voiced by council concerning proper insurance to cover the event since alcohol is being allowed during adult night. Tammy Trivelpiece will discuss at the next pool meeting.

A request from the Pool Association was made to install a sign at the entrance to Ber-Vaughn Park. Tammy Trivelpiece was directed to contact the Berwick Borough since they own the property even though it is located in the Briar Creek Borough. Pool Association will need to contact Larry Frace for a sign permit.

Included in the packets for Council were the minutes of the June 30 Work Session, the July 7, 2021 Council Meeting, and a list of bills to be paid.

BAJSA June 9, 2021 Minutes and the Briar Creek Borough customer delinquent list were presented.

No citizen's issues or complaints were received.

Old Business

Email from Shelley Houk, PSAB, was read indicating an exit audit is not necessary due to the resignation of Jennifer Kulesza since she was not paid other than the official's compensation.

Motion by Jim Long/seconded Dave Kershner to forego an exit audit for the resignation of past secretary, Amy Evans, based on past council precedents and no current issues. Motion carried, no opposed.

CDBG Grant for Village Lane Project – Email was discussed from Michelle Musser, USDA, stating the environmental assistant has reviewed the Environmental Report with no additional comments. The State Environmental Coordinator needs to sign off on the Environmental Report before the project can be bid.

Page Two of Two  
Work Session Minutes  
July 28, 2021

New Business

One proposal was received for the 2021-2022 Emergency Highway contract and one proposal was received for the 2021-2022 General Highway Maintenance contract. Motion by Ed Fenton/seconded by Larry Santora to award the two contracts to Don E Bower, Inc. Motion carried, no opposed. Carol Kieser will submit a spreadsheet to compare the previous year's bid amounts to these amounts.

Carol Kieser will contact the YMCA First Aid instructor to schedule a class to be held at the Borough Hall for Monday, August 30, 2021 at 6PM.

Discussion was held to use the American Rescue Plan Funds (COVID money) for MS-4 Stormwater management. A proposal was submitted from Don E Bower Inc. to install a drywell drainage system on Sunset Drive. Tabled until James Seeley is present. Highways and Street Committee to evaluate additional areas which may have drainage problems.

Jim Long reported on the CD #7714, proceeds from the March 1999 sale of the firehall property to Jeffrey and Karen May. He noted the money in this account can only be used for public benefit. Finance Committee is asking for ideas to use the funds.

No further business. Meeting was adjourned at 8PM.

Respectfully submitted:  
Carol A Kieser, Secretary