

BRIAR CREEK BOROUGH
September 1, 2021
MINUTES

Council President W. Bruce Michael called the meeting to order at 7PM. The Pledge Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of Council Members was taken. Present: W. Bruce Michael, Emery Seeley, James Seeley, David Kershner, Larry Santora, and James Long. Other official present was Secretary Carol Kieser. Absent: Mayor Harold Kershner Jr, Ed Fenton, Larry Frace, Solicitor, and Engineer.

No citizens were present.

Kelly O'Brien was scheduled to attend the meeting to discuss the Downtown Development Project. She did not attend the meeting due to flooding from Hurricane Henri and will reschedule.

Minutes of the July 28, 2021 Work Session and August 4, 2021 Council Meeting were approved as recorded.

No citizen's comments or complaints were received.

No Solicitor's Report was submitted.

Engineer's Report – Carol Kieser reported that Peter's Consulting has been contacted and will begin the bid package for the Village Lane project. A letter was presented to Council from the USDA confirming \$28,300 has been approved for the project.

Zoning Officer's Report – Written report was presented to Council.

Summary:

Update was given on the Bannon Project. A letter was sent to the owner by Columbia County Soil Conservation for earth disturbance in a floodplain without a permit.

Update on the notices given for fire destroyed mobile homes at 28 Lark and 28 Lark Drive.

Letters were mailed to mobile home owners and to the owner of the park for two properties on Sparrow Drive regarding unsafe and poor structures

Council updated on various issues at the mobile home park located on Columbia Boulevard.

Carol Kieser reported on a complaint which was received from a paramedic who responded, with the PSP, to a call at 51 Village Lane. She called the Borough to complain about the living conditions and the condition of the porch entry into the home. Complaint was reported to Larry Frace, Dave Kovach, PA Department of Health, and Columbia County Agency for the Aging.

At 7:10 PM, a motion by David Kershner/seconded Larry Santora was made to suspend the rules so James Long, David Kershner, and James Seeley could respond to a tree down on W. Rittenhouse Road. Motion carried; no opposed.

At 7:45PM, motion by Emery Seeley/seconded Larry Santora to call the meeting back to order. Motion carried; no opposed. Dave Kershner did not return to the meeting.

No Mayor's Report.

Secretary/Treasurer's Report - The list of bills, budget update, listing of bank account balances and registers were submitted to Council. Carol Kieser noted she will be on vacation on Wednesday, September 8, 2021. Motion by Jim Long/seconded Emery Seeley to approve the Secretary/Treasurer's Report. Motion carried; no opposed.

James Seeley suggested secretary post the building door for hours when she is out of the office for vacation, etc.

Committee Reports

Law & Finance – Jim Long has requested Council to continue to suggest a project to use the Fire Property CD funds. Larry Santora noted these funds are only to be used for the good of the community.

Highway and Streets – Council is looking into using ARCA (COVID) funds for MS-4 purposes. Jim Long noted that berming and ditches need to be cleaned on W. Rittenhouse Road. Don E Bower Inc. will be contacted per the general maintenance contract.

A proposal will be requested from Don E. Bower to have the inlet replaced on Old Route 4. Owner needs to be contacted for permission since the inlet is on private property. Discussion was held to have one drywell installed on Sunset Drive and two on Ash Alley. Steve Kehoe will be contacted to draft the bid specs for these drywells.

Building and Grounds – Discussion was held to use the ARCA (COVID) funds to construct the pavilion. James Seeley suggested a handicap accessible concrete walkway be included in the pavilion project. Price for the walkway should be from the parking lot, in front of the shed, to the pavilion. Council felt the priority for ARCA fund should be used for the MS4 projects and grant money be applied for the pavilion.

Discussion was held regarding the building code for the installation of the generator.

Berwick Area Pool Association – No report.

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Berwick Area Joint Sewer Authority – James Seeley reported on the delinquent sewer accounts and liens have been placed accordingly.

Columbia County Tax Collection Committee – No report.

No new business.

No further business. Meeting was adjourned at 8:20PM.

Respectfully submitted:
Carol A Kieser, Secretary