

BRIAR CREEK BOROUGH
January 3, 2022
REORGANIZATION AND REGULAR COUNCIL MEETING MINUTES

David Kershner called the meeting to order at 7PM. The Pledge Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of Council Members was taken. Present: David Kershner, W. Bruce Michael, Emery Seeley, James Seeley, Ed Fenton, and James Long. Other officials present were Secretary Carol Kieser. Absent: Mayor Harold Kershner, Jr., Larry Santora, Larry Frace, Solicitor, and Engineer.

No Citizens were present.

Dave Kershner called for nominations for President of Council: Ed Fenton/seconded Jim Long nominated W Bruce Michael. No other nominations received. Motion carried; all in favor.

Dave Kershner called for nominations for Vice-President of Council: Jim Long/seconded Ed Fenton nominated James Seeley. No other nominations received. Motion carried; all in favor.

Meeting turned over to President of Council, W. Bruce Michael.

No nominations were received for Chairman of the Vacancy Board.

Bruce Michael called for nominations for the President Pro Tem: James Seeley/seconded Jim Long nominated David Kershner. No other nominations received. Motion carried; all in favor.

Motion by Jim Long/seconded Dave Kershner to appoint Larry Frace and Ralph Kelchner as alternate, for Zoning Officer. Motion carried; all in favor.

Motion by Ed Fenton/seconded Emery Seeley to retain Attorney Kevin Tanribilir as Zoning Hearing Board Attorney. Motion carried; all in favor.

Motion by Emery Seeley/seconded James Seeley to appoint Peters Consulting as Borough Engineer. Motion carried; all in favor.

Motion by Ed Fenton/seconded Jim Long to retain Hummel, Lewis & Davidson, LLP as Borough Solicitor. Motion carried; all in favor.

Motion by Ed Fenton/seconded Emery Seeley to appoint William C Brior as Sewage Enforcement Officer. Motion carried; all in favor.

Motion by James Seeley/seconded Ed Fenton to appoint Tammy Trivelpiece as borough representative to the Berwick Area Swimming Pool Authority. Motion carried; all in favor.

President Bruce Michael asked for any requests for changes on each of the committees. None were received. Committee appointments to remain the same:

Law and Finance – James Long, Ed Fenton, James Seeley
Highways and Streets – David Kershner, James Long, Emery Seeley
Building and Grounds – Emery Seeley, James Seeley, Larry Santora
Berwick Area Swimming Pool – Tammy Trivelpiece
Berwick Area Joint Sewer Authority – E. James Seeley
Columbia County Tax Collection Committee – Carol Kieser

Committee Reports

Law & Finance: Jim Long noted a CD is maturing in February and another one in March. Ed Fenton recommended \$100,000 be invested from the general fund into a CD. Carol Kieser was requested to research rates and report at the January 26, 2022 work session. Discussion was held to combine CDs into a jumbo CD for a better rate.

Highways & Streets: No report.

Buildings & Grounds: Refer to Pavilion Project.

BAJSA – No report.

Berwick Area Swimming Pool – No report.

Columbia County Tax Collection Committee – No report; next meeting to be held in October 2022.

Old or Unfinished Business

Village Lane Stormwater Project - No report.

MS4 Projects (American Rescue Funds) – Jim Long has a meeting with Steve Kehoe, PennDOT Municipal Government Services, on Monday, January 10, to review the drywall project and have him write the specs for the bid.

BIDA Downtown Project – According to Zoning Officer's report, two parties are interested in the Bonanza property. Estimated closing in 6-8 weeks.

Pavilion Project – James Seeley will stake the area where the pavilion is proposed. The concrete work will be public bid. Carol Kieser noted the Community Giving Foundation has given \$4000 toward the project and another grant application is due in February. The DCED has awarded the borough \$12,000 toward the project; however, special state guidelines will need to be followed. Carol Kieser will contact Matt Hess, Columbia County Housing Development, for the details on those guidelines. Jim Long suggested the Firehall CD be used for the pavilion.

Emery Seeley voiced his concerns regarding the use of the pavilion and vandalism and trash issues. Discussion was held to install a game camera in the pavilion area.

New Business

Bruce Michael submitted the dates the Little League will be using the borough hall for registration.

No citizen comments were received.

The minutes of the December 1, 2021 council meeting were approved as recorded.

No Solicitor's Report was presented.

No Engineer's Report was presented.

Zoning Officer's Report – Larry Frace was not present. Council reviewed and commented on the Zoning Officer's report, which was submitted by email.

Mayor's Report – Absent and no report given.

Secretary/Treasurer's Report - The list of invoices, bank account balances and registers were presented. Motion by Ed Fenton/seconded Emery Seeley to approve the Secretary's Financial Report. Motion carried; all in favor.

Moton by David Kershner/seconded Ed Fenton to adopt Resolution #1 of 2022, Schedule of Attorney's Fees. Motion carried; all in favor.

No further business. Meeting was adjourned at 8:05PM.

Respectfully submitted:
Carol A Kieser, Secretary