

BRIAR CREEK BOROUGH
February 2, 2022
REGULAR COUNCIL MEETING MINUTES

President W. Bruce Michael called the meeting to order at 7PM. The Pledge Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of Council Members was taken. Present: Mayor Harold Kershner, Jr., David Kershner, W. Bruce Michael, Emery Seeley, E. James Seeley, Ed Fenton, and James Long. Other officials present were Secretary Carol Kieser and Ralph Kelchner, Zoning Officer. Absent: Larry Santora, Solicitor, and Engineer.

No Citizens were present.

The December 29, 2021 Work Session and January 3, 2022 Reorganization and Regular Council Meeting minutes were approved as recorded.

No citizen comments or complaints were received.

No Mayor's Report was given.

No Solicitor's Report was given.

No Engineer's Report was given.

Ralph Kelchner presented and discussed the January 2022 Zoning Officer's Report. Summarizing:

Certified letter sent to Weis Markets Inc. regarding rubbish on property located near the Giant Market Shopping Center. No Trespassing Signs were posted on the property.

Scott Berlins MHP license was not renewed on Lark Drive due to violations of condemned and unsafe structures in the mobile home park.

Certified letters sent to several trailer owners on Lark and Sparrow Drive.

Certified letters sent to new owner of the Columbia Boulevard MHP and individual owners of trailers for violations of exterior property areas and junk.

Secretary's Report - List of bills, bank account balances and registers, and the budget vs actual report was submitted to Council. Ed Fenton questioned the general fund balance listed on the report. Secretary concurred her typo error and balance should be \$269,408.32. Motion by Emery Seeley/seconded David Kershner to accept the Secretary's Report. Motion carried; no opposed.

Statement of Financial Interests Forms (Employee Ethics Act) was given to each council member and is due by May 1, 2022.

A W-4, Employee's Withholding Certificate, was given to each council member.

Committee Reports

Law & Finance: No report.

Highways & Streets: No report.

Buildings & Grounds: No report.

BAJSA – No report.

Berwick Area Swimming Pool – No report.

Columbia County Tax Collection Committee – No report; next meeting to be held in October 2022.

Old or Unfinished Business

Village Lane Stormwater Project – Carol Kieser contacted Michelle Musser, USDA, and reported the Borough will be reimbursed with grant money when the funds become available. Michelle Musser will email documents to Peters Consulting to begin the project.

MS4 Projects (American Rescue Funds) – Advertisement and bid documents were presented to Council. A discussion was held regarding the compliance with the Davis Bacon Act. Carol Kieser reported, according to the final rule, if only ARPA funds are used for the project, the Davis Bacon Act does not apply. Motion by Ed Fenton/seconded James Long to advertise the drywell project and remove #7 on page 4 from the Proposal and Contract Instructions (Form 944). Motion carried; no opposed.

BIDA Downtown Project – James Long reported BIDA is actively working toward developing the area by sending letters to land owners.

Pavilion Project – No report.

PennDOT Rt. 11 Project – No report.

New Business

Ed Fenton discussed the PennDOT Municipal Road Maintenance & Safety Symposium, scheduled for April 24-26, 2022 in Hershey. Motion by James Seeley/seconded David Kershner to authority Ed Fenton to attend the meeting and share 50% of the cost with Salem Township. Motion carried; no opposed.

David Kershner requested any flags that are removed by DeFabio should be returned to the borough and given to those who donated to honor these veterans.

No further business. Motion to adjourn by James Long/seconded David Kershner. Motion carried; no opposed. Meeting was adjourned at 8:05PM.

Respectfully submitted:
Carol A Kieser, Secretary