

BRIAR CREEK BOROUGH
April 27, 2022
WORK SESSION MINUTES

President W. Bruce Michael called the work session to order at 7PM.

Present: Mayor Harold Kershner, W. Bruce Michael, E. James Seeley, Ed Fenton, James Long, Larry Santora, David Kershner, Secretary Carol Kieser, and Tammy Trivelpiece, representative for Berwick Area Pool Association. Absent: Emery Seeley, Engineer, Zoning Officer, and Solicitor.

No citizens were present.

Tammy Trivelpiece reported on the 04/072022 Berwick Area Swimming Pool meeting. Financial report was given. Josh Kishbaugh held a conversation with Senator Gordner regarding the RACP funds and the Splash Pad. Senator Gordner recommends moving forward with the Splash Pad and he will try to find funds for the ice rink next year.

Included in the packets for Council were the minutes of the March 30 work session and April 6, 2022 Regular Council Meeting and a list of bills to be paid.

Motion by Ed Fenton/seconded David Kershner to ratify the telephone vote taken to authorize Don E. Bower Inc to pave the radius at Old Rt 4 in the amount of \$3790. Motion carried; no opposed.

Discussion was held to extend the white fog lines and paint diagonal lines on side of the Rt 4 and W Rittenhouse House Road where the new pavement was laid.

Motion by Jim Seeley/seconded Ed Fenton to ratify the telephone vote taken to authorize Don E Bower Inc for the rock lined swale project at the site of the Village Lane Project in the amount of \$6665. Motion carried; no opposed.

Motion by Ed Fenton/seconded Larry Santora to refund the money held in the Fire Escrow Account to William Whitmoyer pending a letter is received from Larry Frace stating the burned out home at 40 First Avenue has been torn down and cleaned up. Motion carried/no opposed.

James Seeley reminded Council the current Winter Maintenance Contract is ending and contract details regarding storage of left-over salt and cinders need to be reviewed before the new contract is advertised.

Motion by Ed Fenton/seconded Jim Long to approve the public works hours for E. James Seeley. Motion carried/no opposed.

E. James Seeley presented the BAJSA 03/09/2022 meeting minutes and the Briar Creek Borough customer past due list. BAJSA voted to accept cost sharing with PennDOT for the manholes as part of the Rt 11 project.

No citizen issues of complaints were received.

Old Business or Unfinished Business

CDBG Grant for Village Lane Project – The “Notice of Substantial Completion” document was presented for signature. The Council held a discussion regarding the height of the inlet box installed as part of the Village Lane Stormwater Improvement Project. This inlet box appears higher than the swale, potentially prohibiting any water from running into the inlet box. Secretary will write a letter to Peters Consulting to request them to attend the May 4 2022 council meeting. No action was taken to sign the “Notice of Substantial Completion” document.

MS4 Projects (American Rescue Covid Funds) – Two drywells to be installed on Ash Alley and one on Sunset Drive. Jim Long reported the project has started and the drywells have been delivered to the sites.

BIDA Downtown Project – No report given.

PennDoT Rt 11 Project – Voicemails left with PennDoT engineer, Adam Kinley, for updates. No report given.

Pavilion Project – No report given.

Community Giving Foundation Audio/Video Project – Decision to award the grant to be made in May.

New Business

Winter Maintenance Contract was reviewed and revised. Secretary will present draft contract at the May 4, 2022 council meeting.

A discussion was held regarding the safety of the highway and streets committee members when they are inspecting roads and road projects. Bruce Michael commended the council members on their willingness to work together no matter what committee they are appointed to. Decision was made to replace Emery Seeley on the highway and streets committee and appoint Ed Fenton as his replacement.

Correspondence

Holly Morrison will be retiring from the Community Giving Foundation and Kara Seesholtz has been chosen as the next President and CEO. Christine Orlando will serve as the new Philanthropy Director. The yearly Community Giving Foundation luncheon is scheduled at noon on Tuesday, May 24, 2022 at the Berwick Golf Club.

No further business. Meeting was adjourned at 8:35PM.

Respectfully submitted:
Carol A Kieser, Secretary