

**BRIAR CREEK BOROUGH**  
**May 4, 2022**  
**REGULAR COUNCIL MEETING MINUTES**

President W. Bruce Michael called the meeting to order at 7PM. The Pledge Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of Council Members was taken. Present: Mayor Harold Kershner, Jr, W. Bruce Michael, Emery Seeley, E. James Seeley, Larry Santora, David Kershner, Ed Fenton, and James Long. Other officials present were Secretary Carol Kieser. Absent: Zoning Officer, Solicitor, and Engineer.

No Citizens were present.

Minutes of the March 30 Work Session and April 6, 2022 Regular Council Meeting were approved as recorded.

No citizen's comments or complaints were received.

No Mayor's Report.

No Solicitor's Report – Suggestion made to contact Atty. Barry Lewis and ask him to attend a meeting and introduce himself as the Borough's Solicitor.

Engineer's Report– May 2, 2022 email from Tyler Kotch, Peters Consultants Inc., was submitted to council regarding the elevation of the grate installed as part of the Village Lane Stormwater Project. Motion by Jim Long/seconded Ed Fenton to accept the explanation and to sign the "Notice of Substantial Completion" document. Roll call: Jim Long, yes; Ed Fenton, yes; Emery Seeley, yes; Jim Seeley, yes; Larry Santora, yes; and Bruce Michael, yes. Motion carried by unanimous roll call.

Written zoning report was submitted to council. Discussion was held regarding the driveway for the 28 Village Lane property. Construction and zoning permits have been issued to D. Meske. No driveway permit has been issued by the Borough to date.

Motion was made by Jim Seeley/seconded Ed Fenton to approve the Secretary's Report. Motion carried; no opposed.

Committee Reports

Law and Finance – Jim Long reported he has requested a list from Berkheimer of the taxpayer's names from which the Borough is receiving Earned Income Tax and Local Service tax. Berkheimer requested the Borough submit a resolution updating the Borough contacts before the information can be released. Resolution #3 of 2022, Appointment of Liaison between BCB and Berkheimer for the Purpose of Sharing Confidential Tax Information, was presented for adoption. Motion by Dave Kershner/seconded Jim Long to adopt Resolution #3 of 2022. Motion carried; no opposed.

Highways & Streets - Discussion was held to use the balance of the COVID funds for stormwater management to berm W Rittenhouse Mill Road or Park Road. Jim Long and Jim Seeley to mark the areas for the work. Secretary to check on ARPA final ruling to make sure the funds can be used for this purpose. Ed Fenton reported the area on Park Road which intersects with the driveway leading to houses on the east side of Park road has various deep potholes that need to be repaired.

Bruce Michael reported the stop sign and street marker for Hayes Road is missing. Jim Seeley will have the signs ordered and replaced.

Buildings & Grounds: Jim Seeley clarified the bid sheet be revised so a storage fee will not be paid for any leftover cinders or salt. Bid form revised to read "per contract season." Motion by Ed Fenton/seconded Emery Seeley to make changes to bid sheet and advertise in newspaper, Facebook, and website. Motion carried; no opposed.

Discussion was held by Council to increase the hall rental fee because of increased electric and natural gas bills. Motion by Ed Fenton/seconded Larry Santora to postpone decision until work session. Motion carried; no opposed.

Discussion was held by Council to have the handicap parking lines removed and repainted.

BAJSA – No report.

BIDA – No report.

#### Old or Unfinished Business

Village Lane Project – Refer to Engineer's Report.

Drywell Stormwater Project – Completed.

PennDOT Rt. 11 Project – Email sent to Adam Kinley, PennDOT Engineer, for an update of project. No report.

Pavilion Project – No report.

Audio/Video Project – Grant approval expected end of May.

#### New Business

Jim Long reported two residents have requested street lights be installed on Ash Alley. There are two existing poles that the lights can be installed on. Secretary will contact UGI for information.

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Ed Fenton suggested a street light be installed at the intersection of W. Rittenhouse Mill Road and Red Rock Road. Jim long will check the location to see if an existing pole is there to install the light fixture.

Motion by Ed Fenton/seconded Larry Santora to adjourn. Motion carried; no opposed. No new business. Meeting was adjourned at 8:30PM.

Respectfully submitted:  
Carol A Kieser, Secretary