

BRIAR CREEK BOROUGH
June1, 2022
REGULAR COUNCIL MEETING MINUTES

President W. Bruce Michael called the meeting to order at 7PM. The Pledge Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of Council Members was taken. Present: Mayor Harold Kershner, Jr, W. Bruce Michael, Emery Seeley, E. James Seeley, David Kershner, Ed Fenton, and James Long. Other officials present were Secretary Carol Kieser and Zoning Officer, Larry Frace. Absent: Larry Santora, Zoning Officer, Solicitor, and Engineer.

No Citizens were present.

Minutes of the April 27 Work Session and May 4, 2022 Regular Council Meeting were approved as recorded.

No citizen's comments or complaints were received.

Mayor's Report – No report.

Solicitor's Report – No report.

Engineer's Report – No report.

Larry Frace submitted and discussed the May 2022 Zoning Report. Summary: Three lots in the Columbia Boulevard mobile home park were condemned; magistrate hearing for Rob Berlin mobile home park violations is scheduled for August 24, 2022, fines and violation letters were sent to residents of Sparrow and Lark Drive giving them 30 days to pay. After that the violations will be given to the mobile home park owners.

Attorney Lewis is working with Larry Frace to amend the 2021 IPMC and add a penalty section.

Discussion was held concerning any permits or variances required to build storage sheds on the Vosburg property, located on W Rittenhouse Mill Road. Larry Frace reported the area is zoned as Village Resident and a variance would be required to build storage sheds. Larry Frace will contact Barry Travelpiece, Columbia County Conservation District, to get updates on any violations on the property.

Motion was made by Ed Fenton/seconded Jim Seeley to approve the Secretary's Report. Motion carried; no opposed.

Committee Reports

Law and Finance - Discussion held on the four CD's that will mature on July 12, 2022. Carol Kieser will present CD rates at the 06/29/2022 work session.

Ed Fenton reported on a seminar he attended regarding employee contracts. Motion by Ed Fenton/seconded Jim Long to change the secretary's title to Borough Manager with secretary and treasurer responsibilities. Motion carried; no opposed.

Jim Long requested a list of employers and employees from which Berkheimer collects the Earned Income Taxes. Carol Kieser will send an email to Berkheimer requesting this information.

Highways & Streets - Motion by Ed Fenton/seconded Jim Long to award the 2022-2023 and 2023-2024 season Winter Maintenance Contract to Robert Vosburg, A certified Arborist, LLC. Motion carried; no opposed.

Bob Vosburg requested a contact person who will be responsible to send him out for snow plowing. Motion by Jim Seeley/Ed Fenton to authorize Robert Vosburg to act on his own discretion for the winter road maintenance. Motion carried; no opposed.

Discussion was held regarding the 2 or 3 tons of left over salt and stored at Jason Blenis' property. Mayor Harold Kershner will speak with Robert Vosburg and Jim Long will contact Jason Blenis for loading costs to move the salt

Motion by Jim Seeley/seconded Dave Kershner to approve public works hours for Jim Long. Motion carried; no opposed.

Buildings and Grounds – No report.

BAJSA – No report.

BIDA – No report.

Old or Unfinished Business

Drywell Stormwater Project – Discussion was held regarding the problem with the road where the drywells were installed. Motion by Jim Long/seconded Emery Seeley to approve application #1, Certification for Payment to Don E Bower Inc, in the amount of \$41,076. Motion carried; no opposed.

PennDOT Rt. 11 Project - No report.

Pavilion Project – Matt Hess, Columbia County Housing and Urban Development, to attend a future meeting.

Audio/Video Project – Grant approval expected end of May.

New Business

Motion by Jim Seeley/seconded Dave Kershner to adopt Resolution #4 of 2022, Appointment of William Witner to Briar Creek Borough Planning Commission. Motion carried; no opposed.

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Email from Ronald Grutza, PSAB, presented to Council in reference to the use of ARPA (Covid) Funds for ditch and berm work on borough roads. This use is allowable under the category water and stormwater infrastructure or under the standard allowance. Highway and Streets Committee to bring recommendations back to next meeting for consideration.

Discussion was held to determine the steps to be taken by the Planning Commission to act on a subdivision application. Larry Frace will provide Council with a flowchart.

W. Bruce Michael requested the Law and Finance Committee to present a fee to bring a project before the Planning Commission.

Motion by Ed Fenton/seconded Jim Seeley to adjourn. Motion carried; no opposed. No new business. Meeting was adjourned at 8:30PM.

Respectfully submitted:
Carol A Kieser, Secretary