

BRIAR CREEK BOROUGH
July 27, 2022
WORK SESSION MINUTES

President W. Bruce Michael called the work session to order at 7PM.

Present: : Mayor Harold Kershner, W. Bruce Michael, E. James Seeley, James Long, Larry Santora, David Kershner, Secretary Carol Kieser, Tammy Trivelpiece, representative for Berwick Area Pool Association. Absent: Ed Fenton, Joseph Riggio, Solicitor, Engineer, and Zoning Officer.

No citizens were present.

Tammy Trivelpiece reported on the 07/07/2022 Berwick Area Swimming Pool meeting. The 2022 Pool Annual Budget was discussed. Columbia County awarded a \$150,000 grant for the splash pad. Fundraisers and events were updated.

Included in the packets for Council were the minutes of June 29 work session, July 6, 2022 Regular Council Meeting, and a list of bills to be paid.

E. James Seeley presented the BAJSA 06/08/2022 meeting minutes and BCB past due report. BAJSA is reviewing sewer rates for each incorporated municipality. Martz Technologies to upgrade VFD in pump stations.

No Citizen's comments were received.

Old or Unfinished Business

1. BIDA Downtown Project – No report given.
2. PennDOT Rt 11 Project – No report given.
3. Pavilion Project – Still waiting on design documents from the engineering company per Matt Hess.
4. Audio/Video Project – Koala Computers to begin the project. TV is scheduled to be installed on Saturday, July 30th.
5. Street Lights on Ash Alley – Per PPL installation is scheduled for beginning of August.
6. ARPA (Covid) Funds – Balance of funds scheduled to be deposited from the State on July 31, 2022.
7. Flow Chart for Planning Commission – Contact was made with Ron Samsel, Briar Creek Township Planning Commission, for a checklist.

New Business

IPMC Ordinance – Ordinance has been advertised. Copy of Ordinance #191 of 2022 was provided to Council for review with an email from Attorney Lewis explaining the changes incorporated into the Ordinance. Attorney Lewis recommended the Ordinance be enacted at the August 3, 2022 Council Meeting.

Attorney Lewis' email included advice regarding the members of the Board of Appeals: "members of the Board of Appeals cannot be employees of the Borough and cannot be husband and wife. No notes in the IPMC were found stating that the Appeal Board Members must reside in the Borough".

Jim Long reported he has met with Damien Scoblink, Berwick Borough Manager, for information regarding the recycling program, located at Berwick Test Track Park. Mr. Scoblink suggested Jim Long contact Shane Pepe, former Berwick Borough Manager, for any agreement between Berwick Borough and Briar Creek Borough, allowing Briar Creek Borough residents to use the program. Jim Seeley noted the Berwick Test Track Park, where this program operates, is owned by Berwick Borough, but is located in Briar Creek Borough.

Carol Kieser reported on the CD which will be maturing on August 11 in the amount of \$35,117. The FKCB will be contacted for new CD rates for review at the August 3 Council Meeting.

The General Highway Maintenance and Emergency Highway Maintenance contracts were sent to five contractors. Don E Bower Inc was the only one who responded. A comparison sheet of previous contract costs was given to Council. Motion by Jim Seeley/seconded Jim Long to accept Don E Bower Inc proposal for the General Highway Maintenance Contract. Motion carried; no opposed.

Motion by Jim Seeley/seconded Jim Long to accept Don E. Bower Inc. proposal for the Emergency Highway Maintenance Contract. Motion carried; no opposed.

Jim Seeley presented the Summer Road Mowing Contract received from Mike Winder. Motion by Jim Long/seconded Jim Seeley to accept the amended contract and extend the existing contract for five years. Motion carried; no opposed.

Motion by Jim Seeley/second Larry Santora to approve the public works hours for David Kershner to remove trees and debris left from the storm. Motion carried/no opposed.

Discussion held regarding the Shannon Properties (former Surplus Outlet) advertising to rent the front of the warehouse. Larry Frace will be notified.

Discussion was held to have trees trimmed in several areas of the Borough and the detention basins cleaned. Motion by Jim Long/seconded Dave Kershner to authorize A Certified Arborist, under the direction of the Highways and Streets Committee, to perform the work. Motion carried/no opposed.

Correspondence:

Email from Max Sitler, Briar Creek Township, to create a combined municipal group from Berwick area municipalities. Discussion was held to involve BIDA with this group. Jim Long will discuss with Kelly Obrien. Council to consider at the August 3 Council Meeting.

No further business. Meeting was adjourned at 8:15PM.

Respectfully submitted:
Carol A Kieser, Borough Manager