

BRIAR CREEK BOROUGH
May 31, 2023
WORK SESSION MINUTES

President W. Bruce Michael called the work session to order at 7PM.

Present: W. Bruce Michael, Mayor Harold Kershner, James Long, Joe Riggio, E. James Seeley, Ed Fenton, Bill Witner, David Kershner, Solicitor Barry Lewis, Tammy Trivelpiece, and Borough Manager Carol Kieser. Absent: Engineer, and Zoning Officer.

Citizens present: Jordan Smith, John Trivelpiece, Holli Trivelpiece, Keith Hess, and Christy S Kehl-Hess.

Tammy Trivelpiece reported on the May 11, 2023 Berwick Area Swimming Pool meeting. Financial information was given. Community Giving Foundation Grant was awarded to the pool in the amount of \$6500 for a new floatable sea turtle and balance of grant will be saved for a future purchase. Copy of the minutes is filed in Borough Office.

Included in the packets for Council were the minutes of April 26 Work Session, May 3 Council Meeting, and May 17, 2023 Planning Commission Meeting, and a list of bills to be paid.

No citizen's comments or complaints were received.

Timesheet of E. James Seeley public work's hours was presented. Motion by Ed Fenton/seconded Joe Riggio to approve the hours was made. Motion carried; no opposed.

Jim Seeley reported the trees have been planted by Native Creations Landscaping and he has been watering the trees daily. Discussion was held regarding his time to water the trees. Consensus of Council was to have Jim Seeley record his time for caring for the trees and submit a timesheet.

Jim Seeley reviewed the minutes of April 12, 2023 Berwick Area Joint Sewer Authority meeting and the customer past due report. Copy of the minutes is filed in the Borough Office.

Old or Unfinished Business

Zoning Ordinance Text Changes – No report given.

Attorney Barry Lewis presented a “draft” burning ordinance. Draft will be amended per suggestions from Council; ie, backyard campfires.

Hall Rental Policy – Three examples from local fire halls were emailed to the Borough.

BIDA Downtown Project – No update given.

Recycling Services provided by Berwick Borough – Jim Long reported that Berwick Borough is not interested in expanding the collection for the Briar Creek Borough due to lack of manpower and space.

Jim Seeley reported a project meeting will be held with the Columbia County Redevelopment Authority at the Borough Building on Monday, June 5 at 11AM to review the pavilion project.

No update from Peter’s Consulting was given on the Welliver Road Weight Study or E. Rittenhouse Mill Road Survey.

New Business

Ed Fenton compiled the specs for crack sealing. Jim Long will work with Ed Fenton to draft a bid sheet.

Purchase of Stackable Conference Room Chairs – No update was given by Jim Seeley.

Jim Seeley reported the Borough Building main water valve needs to be replaced. Jim Long will assist Jim Seeley to see what is involved in replacing the valve and report at the June 7 council meeting.

A sketch, provided by Steve Kehoe, PennDOT Municipal Services Specialist, for a proposed storm drain on W. Rittenhouse Mill Road was discussed. A proposal from Don E. Bower Inc. to install the storm drain was presented. No action taken. Council feels the bank should be cut down to increase the line of sight for traffic safety in that area. Jim Long will check the area and report at the June 7 Council Meeting.

A vendor with a Peddler’s Permit requested permission to park his food truck in the Borough’s parking lot to sell his product. Discussion was held regarding insurance, traffic concerns, and parking space. Item was tabled until the June 7 Council Meeting.

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Motion by Jim Seeley/seconded Ed Fenton to suspend the rules and convene an executive session to discuss legal matters regarding potential litigation. Meeting was closed at 7:54PM.

At 8PM, a motion was made by Ed Fenton/seconded Joe Riggio to reconvene the work session. Attorney Lewis stated no action was taken during the executive session.

No further business. Meeting was adjourned at 8:08PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough