

BRIAR CREEK BOROUGH
March 6, 2024
REGULAR COUNCIL MEETING MINUTES

President of Council W. Bruce Michael called the meeting to order at 7PM. The Pledge of Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of members was taken. Present: W Bruce Michael, E James Seeley, James Long, Ed Fenton, Dave Kershner, Bill Witner, and Rodney Koch. Other Officials present were Solicitor Barry Lewis, Zoning Officer Larry Frace and Abigail Kurecian, and Borough Manager Carol Kieser. Absent: Mayor Harold Kershner, Jr., and Engineer.

Citizen present: Jordan Smith, David DeHaven, Keith and Christy Kehl-Hess, Holli Trivelpiece and John Trivelpiece.

Minutes of the 01/31 work session, 02/07 regular council meeting, and 02/21/2024 planning commission meeting were approved as recorded.

Citizen Comments and Complaints

No citizen comments or complaints were received.

Mayor Harold Kershner was absent and no Mayor's report was given.

Attorney Barry Lewis reported he is still working on the Camera Security System Policy.

The developer's agreement for Haza Bell has not been completed. A cost of the Haza Bell Development is needed to complete the developer's agreement and surety bond.

No Engineer's report was given.

Larry Frace submitted the February 2024 zoning report and discussed the zoning activity. A copy of the report is filed in the Borough Office.

Vought Land Development – HOP permit was approved by PennDOT. Columbia County did not approve the development plan and plan must be revised and resubmitted.

Taco Bell – The drywell cleaning and testing, remaining item before approval of the development, is scheduled to be performed by Marsico Septic.

Floodplain Ordinance - Floodplain final determination was approved by FEMA. Ordinance to be advertised for adoption at the April 24 work session.

Page Two of Three
Regular Council Meeting Minutes
March 6, 2024

Comcast has begun installing the fibre optics line on Village Drive and throughout the Borough. Prints of the project were given to Jim Long. No road cut permits are required; however, any property disturbance will be repaired to original condition.

Zoning and planning fee structure has been given to Larry Frace for review and comment.

Secretary Report – List of bills, account balances and registers were presented. Motion by Ed Fenton/seconded Jim Long to approve report. Motion carried; no opposed.

Committee Reports

Law & Finance – Discussion was held regarding the early withdrawal of funds from the Fire company CD. Council members to come up with a plan and discussion will continue at the 03/27 work session.

Jim Seeley noted CD #5918 will mature on March 23, 2024. Secretary and Jim Seeley to get CD rates and report at the 03/27/2024 work session.

Highway and Streets – Secretary to contact Steve Kehoe, PennDOT, for a narrative and bidding specs for the E Rittenhouse Mill Road widening project. Secretary to contact a list of contractors to obtain written quotes and present information at the 3/27 work session.

Motion by Ed Fenton/seconded Jim Long to authorize Mike Winder to make repairs to the washouts at detention basin #1, located on Village Drive. Motion carried; no opposed.

Buildings and Grounds – Discussion was held to install a door security lock system. Jim Seeley to contact NEPA Securities & Technologies for additional information to add security locks to the borough office. No motion made on the proposal from NEPA Securities until secretary visits the Salem Township Building to review the system.

Old and Unfinished Business

No motion was made to approve the Haza Bell Land Development Plans until the stormwater line from the property is disconnected from the manhole on Welliver Road and rerouted so that all stormwater from the property is contained on that property.

An email from Berkheimer was reviewed regarding the LST employer listing. Berkheimer will continue to send notices to Individual businesses to pursue taxes due from these businesses via their delinquent collection process, if warranted.

No updated was given on the paper shredding event.

No update was given on the Zoning Ordinance Text Changes.

New Business

Larry Frace reported a meeting with Leadbetter is scheduled on March 7 to discuss the conditions of the mobile home parks.

No further business. Motion by Ed Fenton/seconded Bill Witner to adjourn. Motion carried. Meeting was adjourned at 8:39PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough