

BRIAR CREEK BOROUGH
June 26, 2024
Work Session Notes

Vice-President E James Seeley called the work session to order at 7PM.

Present: E. James Seeley, Jim Long, Rodney Koch, Solicitor Barry Lewis, Zoning Officers Larry Frace and Abigail Smith, and Borough Manager Carol Kieser. Absent: W. Bruce Michael, Mayor Harold Kershner, David Kershner, Ed Fenton, Bill Witner, and Engineer.

Citizens present: John Trivelpiece and Holli Trivelpiece.

No quorum of council members was present; therefore, all agenda items were discussed and no action was taken.

The June 6, 2024 Ber Vaughn Pool Board meetings were presented. Copy of the report is filed in the borough office.

Included in the packets for Council were the minutes of May 29 Work Session, June 5, 2024 Regular Council Meeting, and a list of bills to be paid.

Public works hours were presented for Jim Long, Jim Seeley, and Bill Witner for approval. No action taken.

Secretary reported the Liquid Fuels Audit was completed on June 6 and \$24,561.72 has been received from PennDOT.

Jim Long reported on a complaint received where delivery trucks have been blocking a driveway on Commerce Drive while waiting to unload at the Dollar Tree Warehouse. Jim Long reported this street is privately owned and he will speak with Matt Bower for permission to install “no parking signs” on each side of the driveway.

Larry Frace, Briar Creek Borough Zoning Officer, presented an update on the projects in the borough.

1. **Ruckle Hill Solar-** There have been no documents submitted for the construction of the solar facility. The final Land Development Plans, Bond, Developer’s Agreement and Decommission Documents have not been signed off yet.
2. **Taco Bell-** They are in the process of getting the final signoffs on their Land Development. Their construction prints are approved by the state. Once those signoffs are completed and the Attorney gives the okay, permits can be issued.
3. **Vought Project-** The LOMA-F needs approved by FEMA, then the Land Development Plan can be corrected and submitted. The Bond, Developer’s Agreement, and Land Development Plans need signed off before permits can be issued.
4. **Knaus Project-** Zoning application received- lots not combined, no elevation certificate, preliminary prints only submitted.
5. **Self-Storage Units-** Final inspection was made- they need to installed handicap signs on some of the units yet.

6. **Berks Housing (Village Lane)**- Permits were issued for one home. All work stopped by the County for a NPDES plan and Land Development Plan. Once the County and the Borough approves the NPDES Plan, work can restart.
7. **Smith Piping and Welding-Addition**- Stalled in Commonwealth Court

Jim Seeley reviewed the minutes of May 8, 2024 Berwick Area Joint Sewer Authority and the Briar Creek Borough customer past due report. Eminent domain was filed for the MS4 Eaton Street Project. Plant capacity analysis information was given and 1.7 mgd of capacity is left to use as the South Centre and Amazon projects are moving forward. Copy of the report is filed in the borough office.

No Solicitor's Report was given. Attorney Lewis had nothing to report.

Old or Unfinished Business

Zoning Ordinance Text Changes – No update given.

Zoning Fee Schedule – No update was given.

Secretary is still searching the office files for a list of the borough inlets so contractors can be contacted for quotes to clean the inlets. Project to be delayed until the Fall.

No update was given on the Park Road/E Rittenhouse Mill Road Resurfacing Project.

A discussion was held to form a Briar Creek Township/Briar Creek Borough Joint Property Maintenance Appeal Board. Briar Creek Borough has three residents interested, Berwick Borough has one resident interested, and Briar Creek Township has two residents interested in serving on the board.

New Business

Jim Long reported Bob Vosburg, who was contracted for the borough's snow plowing, is moving away. This contract was recently approved to be extended for one year. Attorney Lewis reported that the contract can be reassigned to another contractor. Suggests the contract be reassigned to Ryan Beishline, B-Line Services. Contract to be rebid in July 2025.

Jim Long report he is still working to have the PPL poles removed since new PPL poles have been installed.

Jim Seeley discussed the recent failure of the security camera DVR system due to overheating. American Technology has been contacted for a quote to replace the 4 remaining older cameras and move all cameras onto a single DVR system. Jim Seeley will meet with American Technology to discuss ventilating the cabinet so that this does not occur again.

No further business and meeting was adjourned at 8:22PM.

Respectfully submitted:

Carol A Kieser, Borough Manager
Briar Creek Borough