

BRIAR CREEK BOROUGH  
OCTOBER 2, 2024  
REGULAR COUNCIL MEETING MINUTES

President of Council W. Bruce Michael called the meeting to order at 7PM. The Pledge of Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of members was taken. Present: W Bruce Michael, E James Seeley, Rodney Koch, and Bill Witner. Other officials present were Zoning Officer Larry Frace and Abigail Smith, Solicitor Barry Lewis, and Secretary Carol Kieser. Absent: Mayor Harold Kershner, James Long, Ed Fenton, Dave Kershner, and Engineer.

Citizen present: David DeHaven, Holli Trivelpiece, John Trivelpiece, and Keith Hess.

Minutes of the 08/28 work session and 09/04/2024 regular council meeting were approved as recorded.

Dave DeHaven reported that Taco Bell construction vehicles are parking and blocking Welliver Road. Jim Seeley will post no parking signs.

John Trivelpiece requested permission to drill holes in the storm drains that were installed in front of his house on E Rittenhouse Mill Road when the road was widened. He stated there is water pooling in the bottom of the drains and he is concerned about mosquitos. Motion by Jim Seeley/seconded Rodney Koch to have Peters Consultants look at the drains and issue a report. Motion carried; no opposed.

No Mayor's report was given.

Solicitor's Report – Discussion continued from the 09/25/24 work session regarding the property maintenance board of appeals and Briar Creek Borough zoning ordinance #191-2022, Appendix B, Section B101.3.1, Qualifications, and the necessary training needed because the members will be making decisions for the Borough. Jim Seeley made a motion to advertise in the newspaper for qualified members for the IPMC board of appeals. Motion failed for lack of a second.

Attorney Lewis suggests a new ordinance be drafted to remove this section. No action taken.

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No Engineer's Report was given.

Zoning Officer's Report –Larry Frace submitted the zoning report for the month of September 2024. A copy of the report is filed in the Borough Office.

Land Development Plan for Ruckle Hill Solar has been received. A planning meeting needs to be scheduled.

Comments and E&S Plan have been received from the county for the proposed Comcast Building. Planning commission meeting has been set for Wednesday, October 16, 2024.

NPDES Permit has been received for Berks Homes, Suncrest Village.

Received an email that Joel Vought is not proceeding with his project at 7617-7619 Columbia Boulevard. Larry Frace will speak with him regarding his LOMA requirements.

Zoning violations at Briar Creek Estates and Red Oak MHP.

Secretary/Treasurer's Report - Motion by Jim Seeley/seconded to approve the invoices for payment. Motion carried; no opposed.

Bruce Michael submitted changes for the proposed 2025 budget. Motion was made by Jim Seeley/seconded Bill Witner to give the Borough Manager a \$1 per hour wage increase for 2025 and a \$1 per hour wage increase for 2026. Motion carried; no opposed. Proposed 2025 budget to be updated and submitted at the 10/30/24 work session.

Motion by Bill Witner/seconded Rodney Koch to authorize the Borough Manager to draft a new two-year contract. Motion carried; no opposed.

#### Committee Reports

Law and Finance – CD #0003 will mature on 11/03/2024. New rates will be provided at the 10/30/2024 work session.

Highways and Streets – No report.

Buildings and Grounds – No report.

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Old or Unfinished Business

Fee Schedule Revision – Bill Witner submitted recommendations.

Zoning Ordinance Text Changes – No update.

New Business

NFIP Compliance Audit Program – Suggest a line item for a permit fee on the fee schedule.

Floor was opened for new business. No further business and meeting was adjourned at 8:41PM.

Respectfully submitted:

Carol A Kieser, Secretary  
Briar Creek Borough