

BRIAR CREEK BOROUGH
November 6, 2024
REGULAR COUNCIL MEETING MINUTES

Vice-President of Council E James Seeley called the meeting to order at 7PM. The Pledge of Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of members was taken. Present: E James Seeley, James Long, Ed Fenton, Rodney Koch, and Bill Witner. Other officials present were Zoning Officer Larry Frace and Abigail Smith, Solicitor Barry Lewis, and Secretary Carol Kieser. Absent: Mayor Harold Kershner, W Bruce Michael, Dave Kershner, and Engineer.

Citizen present: David DeHaven, Holli Trivelpiece, John Trivelpiece, and Keith Hess.

Motion by Ed Fenton/seconded Jim Long to approve the minutes of the 09/25 work session and 10/02/2024 regular council meeting. Motion carried; no opposed.

No citizen comments on the agenda items were received.

Citizen Complaints

Keith Hess stated he received a letter from Larry Frace on a property he does not own or live on. This property is owned solely by his wife, Christy Kehl-Hess.

Dave DeHaven reported the landscaping at Taco Bell has not been planted according to the approved drawings. Jim Seeley will contact Peters Consultants for assistance to have this corrected.

No Mayor's report was given.

Solicitor's Report – Attorney Barry Lewis

Ordinance #197-2024, Amending Section 17 of the Mobile Home Ordinance #188-2020, was presented. Motion by Ed Fenton/seconded Bill Witner to authorize the Solicitor to advertise the ordinance. Ordinance to be adopted at the December 4, 2024 regular council meeting. Motion carried, no opposed.

Engineer's Report

Written report from Peters Consultants was read. The storm drain on E Rittenhouse Mill Road was inspected by Dennis Peters, Jim Long, and Jim Seeley and the decision was made that it is ok to drill holes in the storm drain box so any water in the bottom can drain out.

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Peter Consultants have received the drawings for the Ruckle Hill Road Solar 1 project from LaBella Associates.

Peter Consultants will perform the final inspection of Haza Bell as soon as the as-built plans are received.

Zoning Officer's Report –Larry Frace submitted the October zoning report with a list of complaints and zoning violations. A copy of the report is filed in the Borough Office.

Planning commission meeting has been set for Wednesday, November 20, 2024 to review the Comcast Building,

Secretary/Treasurer's Report - Motion by Bill Witner/seconded Rodney Koch to approve the invoices for payment. Motion carried; no opposed.

Letter from Larry C Frace Inspections was read requesting an increase to his zoning/code officer administration fee to \$650/month due to the additional paperwork and labor involved with floodplain management. Motion by Jim Long/seconded Bill Witner to increase the zoning/code officer administration fee. Motion carried; no opposed.

Motion by Ed Fenton/seconded Bill Witner to authorize the 2025 Budget to be advertised for adoption at the December 4 council meeting. Motion carried; no opposed.

Moton by Ed Fenton/seconded Rodney Koch to cancel the 11/27/24 work session in observance of the Thanksgiving holiday. Motion carried/no opposed.

Committee Reports

Law and Finance – CD #0003 matured on 11/03/2024. Motion by Jim Long/seconded Ed Fenton to roll CD over to a 11-month CD at the 4% rate. Motion carried/no opposed.

Highways and Streets – No report.

Buildings and Grounds –Thrive Workshop dates were reviewed. Classes will be held every Tuesday from November 12 thru March 11, 2025.

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Old or Unfinished Business

Fee Schedule Revision – List of fees was finalized and will be presented at the December 4, 2024 meeting for approval.

Floor was opened for new business. No further business and meeting was adjourned at 8:41PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough