

BRIAR CREEK BOROUGH
MARCH 5, 2025
REGULAR COUNCIL MEETING MINUTES

President of Council Bruce Michael called the meeting to order at 7PM. The Pledge of Allegiance to the Flag was recited, followed by a Moment of Silence.

Roll call of members was taken. Present: W Bruce Michael, James Long, E James Seeley, Ed Fenton, and Rodney Koch. Other officials present: Solicitor Barry Lewis, Zoning Officers Larry Frace and Abigail Smith, and Secretary Carol Kieser. Absent: Mayor Harold Kershner, David Kershner, Bill Witner, and Engineer.

Citizen present: David DeHaven, John Trivelpiece, Holli Trivelpiece, and Keith Hess.

No citizen comments or complaints were received.

Minutes of the 01/29 work session and 02/05/2025 regular council meeting were approved as recorded.

Paving Project – Bid Results:

| <u>NAME</u> | <u>AMOUNT BID</u> |
|----------------------------|--------------------------|
| GLENN O HAWBAKER, INC | \$ 148,525.10 |
| PENNSY SUPPLY | \$ 153,826.90 |
| SOKOL INC | \$ 169,973.60 |
| M&J EXCAVATION INC | \$ 146,332.00 |
| MITCHELL KNORR CONTRACTING | \$ 221,360.00 |
| BIG ROCK PAVING LLC | \$ 134,003.60 |
| HRI INC | \$ 172,961.00 |
| DON E BOWER INC | \$ 134,809.48 |
| | |

Ed Fenton and Jim Long reviewed all bids for accuracy. Motion by Ed Fenton/seconded Jim Long to award the project to lowest bidder, Big Rock Paving, for \$134,003.60. Roll call taken: Jim Seeley, yes; Jim Long, yes; Ed Fenton, yes; Rodney Koch, yes; Bruce Michael, yes. Motion carried on unanimous roll call vote.

Mayor's Report - Mayor Harold Kershner was absent and no report was given.

Page Two of Three
Regular Council Meeting
March 5, 2025

Solicitor's Report – Attorney Barry Lewis
PennDOT Traffic Signal Maintenance Agreement (TSMA) – No report.

BCB Maintenance Agreement for Rt 11 Traffic Signal - Bruce Michael reported on the letter to those businesses along Rt 11 explaining PennDOT's maintenance requirements and include those businesses in the new maintenance agreement. Secretary will contact Robert Mastandrea, Vastgood Properties (Giant Plaza), for a yearly cost of maintenance and operation of the traffic light.

Under new business, Council is searching for a traffic signal design consultant to provide engineering and grant writing services to replace the traffic signal on Rt 11. Secretary has contacted Peters Consultants, Livic Civil, and CDR Maguire Engineering to see if they are interested in the project.

Engineer's Report – Peters Consultants
No report was submitted.

Zoning Officer's Report – Larry Frace
Larry Frace submitted the February 2025 zoning report including the zoning violations, complaints, permits, and status of Red Oak MHP code enforcement. A copy of the report is filed in the Borough Office.

A zoning hearing has been scheduled for Thursday, March 27, 2025 for Scott Berlin who is requesting a variance for Heritage Hill MPH LLC. d/b/a Wicklin Main, relative to design standard regulations in the Mobile Home Park District. The applicant proposes to install a minimum of fifteen (15) new mobile homes on Lark Drive. The mobile homes will be approximately 560 square feet, which is less than the required minimum of 700 square feet.

Larry Frace read the Bulletin from FEMA regarding the audit of flood plain properties and corrective action.

Discussion was held regarding the 02/19/2025 Planning Commission Meeting to review the preliminary/final plans for the Ruckle Hill Solar 1 project. Planning meeting has been continued to 03/19/2025. Reference was made to BCB SALDO section 5.13A and B, curbs and sidewalks, as a condition of the 04/16/2024 Appeal Settlement Agreement.

Page Three of Three
Regular Council Meeting
March 5, 2025

Secretary/Treasurer's Report

Invoices were presented for payment. Motion by Ed Fenton/seconded Jim Long to approve invoices for payment. Motion carried; no opposed.

Committee Reports

Law and Finance – No report given.

Highways and Streets – No report given.

Buildings and Grounds – No report.

Old or Unfinished Business – No old business was discussed.

New Business

Rt 11 Traffic Signal Consultant Firms – Refer to Solicitor's Report.

BCB/BCT Property Maintenance Appeal Hearing Board – Briar Creek Township is still searching for members. Secretary will contact Briar Creek Borough Appeal Board members to inform them of the upcoming certification training. Those BCB members will be paid \$50 to attend the training session. BCT has agreed to pay their members as well.

Secretary will contact Janelle Surkin (YMCA) to schedule a date for the CPR, AED, and First Aid Class.

Open Floor for New Business

No further business and meeting was adjourned at 8:30PM.

Respectfully submitted:

Carol A Kieser, Secretary
Briar Creek Borough