

BRIAR CREEK BOROUGH

July 30, 2025

Work Session Minutes

President of Council Bruce Michael called the work session to order at 7PM.

Present: Mayor Harold Kershner, Bruce Michael, E. James Seeley, Jim Long, Ed Fenton, Dave Kershner, Bill Witner, and Rodney Koch. Other officials present: Solicitor Barry Lewis, Pool Representative Tammy Trivelpiece, and Borough Manager Carol Kieser. Absent: Z o n i n g O f f i c e r s and E n g i n e e r

Citizens present: John Trivelpiece, Holli Trivelpiece, and Keith Hess.

Berwick Area Swimming Pool – Tammy Trivelpiece reported on the 07/09/2025 Ber-Vaughn Pool Board meeting. A copy of the minutes and financial report is filed in the borough office.

Citizen Comments or Complaints – Rodney Koch reported the street light is out at the Briar Creek Estates MHP and questioned why the zoning codes are not enforced in the park. Park has overgrown weeds, trees, and shrubs encroaching on the trailers and many trailers have missed or damaged skirting.

Secretary's Report – Carol Kieser

Included in the packets for Council were minutes from the 06/25 Work Session and 07/02/2025 Council Meeting, a list of bills for approval, and a spreadsheet reporting the Borough's cost to respond to the numerous Right-to-Know requests received. Secretary reported the Auditor received information for the 2024 Year-End Financial Audit. A six-month budget versus actual report was presented to council.

BAJSA – Jim Seeley

The 06/11 Minutes and 06/20/2025 Emergency Meeting Minutes and past due delinquent customer list was discussed. A copy of the minutes and past due report is filed in the borough office.

Solicitor's Report – Attorney Barry Lewis

Ruckle Hill Solar Farm Documents – Working on the Borough and Briar Creek Township decommissioning agreement.

Suncrest Village Property Deeds (Swale Issue) – Letter was sent to BRH Homes in regards to the deeds of several lots that, upon transfer of the lots, deed restriction language was not included on the deeds of the properties. Attorney Lewis discussed the response received back from Berks Homes. Berks Homes contends restrictive language was not recorded on the Suncrest Village Plan. Motion by Ed Fenton/seconded Jim Long to postpone further discussion until the August 6 council meeting,

Security Camera Policy and Procedures – No action taken.

Vought Collection Efforts – A complaint has been filed with the Magistrate to collect past due reimbursement costs for engineering and legal services.

The Ribbon Company known as Berwick Offray, CSS Industries, or IG Design, has filed for Chapter 11 Bankruptcy.

Old or Unfinished Business

Winter Maintenance Contract – Contract has been re-advertised for bid opening at the August 6, 2025 council meeting.

Rt 11 Entrance into Ber-Vaughn Park – Council discussed having Solicitor write a letter to the Berwick Borough Council explaining the Briar Creek Borough has funds available which could be used to pave the entrance from Rt 11 into the Ber-Vaughn Park. Council suggests the Berwick Borough survey the area so it can be determined the ownership and location of the road.

New Business

A request was received from Ed Fenton to attend the “2025 Roadway Management Conference”, October 27-29, 2025, in Ocean City, MD. Motion by Dave Kershner/seconded Bill Witner to authorize Ed Fenton to attend the conference. Motion carried; no opposed, Ed Fenton abstained from vote. Discussion was held to have Salem Township share 1/2 of the registration, hotel, and mileage costs with the Borough.

The Briar Creek Borough Noise Ordinance, Section 1105.6 of the Zoning Ordinance, was reviewed. No action taken.

Open Floor for New Business

No new business was received.

Motion by Jim Long/seconded Dave Kershner to adjourn. No further business and meeting was adjourned at 8:35PM.

Respectfully submitted:

Carol A Kieser
Borough Manager
Briar Creek Borough